

MATERIALS for MATTING

KNOW YOUR MAT BOARD

Use white or off-white board.

No black, no colors. This is not photojournalism, let alone interior decorating!

Mat board is white all the way through.

If it is grey in the middle it is illustration board, not mat board.

Get board with a smooth or very slightly textured surface.

If it looks like the moon, forget it.

WHAT YOU NEED

Advanced Digital Photo

5 mats, 16 x 20", minimum required for Final Reviews

2 matted prints for the last round of crits

(these can be used for Finals too...)

WHAT TO BUY

- Mat Board - 32" x 40" white or off-white board, smooth or with a slight texture.

Museum Board Archival, 100% Rag 4 Ply, not 2 Ply

Standard Board Archival, Alpha-cellulose

buy at least 3 sheets

4 pieces of 16" x 20" board can be cut from each sheet.

with 2 pieces per mat, 3 sheets will be enough board for

6 finished 16" x 20" mats

- Logan Mat Cutter Blades (#270 only, 10 pack) [\[Blick#17111-1271\]](#)
buy half as many as the number of windows cut - you can share a pack
- Alumaticolor 24" Metal Centering Ruler or - [\[Blick#55681-2424\]](#)
- Westcott C-Thru 24" Plastic Centering Ruler (B-97) [\[Blick#55692-1024\]](#)
w/ grid markings to position the window
an inexpensive tool you can use forever
- Acid-free Framer's Tape II - 1" x 180ft. [\[Blick#23028-1000\]](#)
we have some but not enough for everyone's mat
Framer's Tape is the best - you can share a roll
- Lineco Clear Plastic Photo-Corners (larger 1/4" size) [\[Blick#17306-1005\]](#)
you can share a pack
or, acid-free drawing paper and a little extra acid-free tape.
don't use paper corners from the drugstore!
- A soft pencil for marking the position of the window.
- A Mars Plastic eraser to get all marks off the boards. [\[Blick#21500-0000\]](#)

WHAT THE LAB HAS (signed out from the Cage)

- Logan Mat Cutter and Rail, a hand-held device
that makes bevel cuts in mat board
- 36" and 48" metal straight edges
- Pencil sharpener

WHAT TO BRING

- Copies of your best photographs.
suggestion: a 10 x 15" image sits perfectly in a 16 x 20" matt.
Larger images may require a larger mat.
print with wider black borders for matting
Remember that at least one or two of your best matted prints will be kept
for the Tyler Photo Archives and for Student Exhibitions, so make copies.

MATERIALS for MATTING

EQUIPMENT MANAGEMENT

Sign out all Matting Equipment from the Cage
leave your TU Photo ID

If you are finished cutting mats and someone else is waiting for a cutter
sign it over to the next person, using their ID card
make sure they understand that they are now
responsible for guarding them and putting them away.

Each Mat Cutter has a 'rail' and a hand-held angle cutter
make sure all parts are in the box when it gets returned

BLADE MANAGEMENT

never cut more than 2 windows per Logan blade
after cutting the above amount, the blade will be too dull to cut cleanly
cutting with a dull blade will tear the board, making it unusable

mark the dull blade point with an X using a Sharpie Marker

cut with the other end of the blade

when that blade gets dull

mark it with an X also, then throw it away in the 'Sharps' bottle.

WHERE TO BUY

Dick Blick Broad & Spruce (215) 972-2035

Dick Blick 1330 Chestnut Street (215) 545-3214

Artist & Craftsman Supply 307 Market Street (267) 861-6008

A.C. Moore 1851 S. Columbus Blvd # 8 (215) 465-0930

Mr. Art Art Supplies <http://www.misterart.com/>

Futura 10 T Demi / Garamond 12 regular

EQUIPMENT MANAGEMENT

If you are finished cutting mats and someone else is waiting to use the tool you have, sign them over to the next person and make sure they understand that they are now responsible for guarding them and putting them away.

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never cut more than 1 big mat board down per Utility Knife blade
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Optima 11 bold / 11 regular

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Gill Sans 10 bold/ 12 regular

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Verdana 9 bold / Palatino 11 regular

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