PAPERCUT : B30S

PAID PRINTING PROCESS IN B30S AND FINISHING AREA

REQUIREMENTS	Students must use PaperCut to pay for printing in Studio B30S and the Finishing Area. Students must supply their own paper. Sheets only, No Rolls. Only Epson brand or faculty approved fine-art papers may be used.
ACCOUNT SETUP	Go to the Media Output Center in Tyler Room 202 to setup a PaperCut account. Add money to your Diamond Dollars Account, on-line on any computer. Transfer money from your Diamond Dollars account to the **Photography Area** PaperCut account. Sign in to your TU account on any computer with a computer in B30S This will set up your PaperCut account.
TO PRINT	Sign in to your TU account. The PaperCut dialog box will automatically appear on your desktop showing your PaperCut account balance. Print from Photoshop following the posted procedures. Fees will automatically be subtracted from your account as you print. Printer errors (not user errors) will be credited to your account by your teacher.
TIPS	There is no cash refund from your PaperCut account. Plan wisely since any balances on your account at the end of the semester will not be refunded, (but will roll over). Students may trade and transfer funds between each other's accounts. Media Output Center hours: M – F, 9am – 5pm.
PRICES	8.5 x 11 $0.90 per sheet 11 x 17 $1.81 per sheet 13 x 19 $2.38 per sheet